



City of NORFOLK

C: Dir., Department of City Planning

To the Honorable Council
City of Norfolk, Virginia

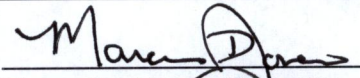
April 14, 2015

From: George M. Homewood, AICP, CFM, Planning Director

Subject: **Special exception to operate an entertainment establishment with alcoholic beverages at 4301 Powhatan Avenue – Lamberts Point Golf Course**

Reviewed: 
Ronald H. Williams, Jr., Deputy City Manager

Ward/Superward: 2/6

Approved: 
Marcus D. Jones, City Manager

Item Number: **R-4**

- I. **Staff Recommendation:** Approval.
- II. **Commission Action:** By a vote of **6 to 0**, the Planning Commission recommends **Approval**.
- III. **Request:** Special exception – entertainment establishment with alcoholic beverages.
- IV. **Applicant:** Mike Fentress
- V. **Description**
 - In August 2005 a special exception for an entertainment establishment was granted to the operator of the golf club.
 - There is a new operator, which requires a new special exception.
 - This request also modifies entertainment options and expands the hours of operation for the sale of alcohol.

	Prior	Proposed
Hours of Operation	6:00 a.m. until 9:00 p.m., Seven days a week	6:30 a.m. until 9:00 p.m., Seven days a week
Hours for the Sale of Alcoholic Beverages	9:00 a.m. until 9:00 p.m., Monday through Saturday 10:00 a.m. until 9:00 p.m., Sunday	6:30 a.m. until 9:00 p.m., Seven days a week
Capacity	<ul style="list-style-type: none">• 22 seats indoors• 12 seats outdoors• 37 total capacity	<ul style="list-style-type: none">• 24 seats indoors• 12 seats outdoors• 42 total capacity
Entertainment	<ul style="list-style-type: none">• Live bands• Disc Jockey	<ul style="list-style-type: none">• 3 member live band• Karaoke• Comedian• Poetry Reading

Staff point of contact: Chris Whitney at 823-1253, chris.whitney@norfolk.gov

Attachments:

- Staff Report to CPC dated March 26, 2015 with attachments
- Proponents and Opponents
- Ordinance



City of NORFOLK

Planning Commission Public Hearing: March 26, 2015

Executive Secretary: George M. Homewood, AICP, CFM *gsh*

Staff: Chris Whitney, CFM *cw*

Staff Report	Item No. 15	
Address	4301 Powhatan Avenue	
Applicant	Lamberts Point Golf Course	
Request	Special Exception	Entertainment Establishment
Property Owner	City of Norfolk	
Site Characteristics	Site Area	54.8 acres
	Zoning	OSP (Open Space Preservation)
	Neighborhood	Lamberts Point
	Character District	Traditional
Surrounding Area	North	IN-2 (Institutional Campus): ODU dormitory, police station
	East	IN-2: ODU Facilities Management building
	South	I-5 (Deep Waterfront Industrial) and IN-2: Hampton Roads Sanitation District (HRSD) wastewater treatment plant, ODU Powhatan Sports Complex
	West	Elizabeth River



A. Summary of Request

- In August 2005 a special exception for an entertainment establishment was granted to the operator of the golf club.
- There is a new operator, which requires a new special exception.
- This request also modifies entertainment options and expands the hours of operation for the sale of alcohol.
- The site is located along Powhatan Avenue at the western edge of the Old Dominion University campus, bounded by the Elizabeth River to the west and the HRSD Lamberts Point wastewater treatment plant to the south.

B. Plan Consistency

The proposed special exception is consistent with *plaNorfolk2030*, which designates this site as open space/recreation.

C. Zoning Analysis

i. General

- The use is permitted in the OSP district by special exception.

	Prior	Proposed
Hours of Operation	6:00 a.m. until 9:00 p.m., Seven days a week	6:30 a.m. until 9:00 p.m., Seven days a week
Hours for the Sale of Alcoholic Beverages	9:00 a.m. until 9:00 p.m., Monday through Saturday 10:00 a.m. until 9:00 p.m., Sunday	6:30 a.m. until 9:00 p.m., Seven days a week
Capacity	<ul style="list-style-type: none">• 22 seats indoors• 12 seats outdoors• 37 total capacity	<ul style="list-style-type: none">• 24 seats indoors• 12 seats outdoors• 42 total capacity
Entertainment	<ul style="list-style-type: none">• Live bands• Disc Jockey	<ul style="list-style-type: none">• 3 member live band• Karaoke• Comedian• Poetry Reading

- Special exception history:

City Council Approval	Applicant	Action
August 2005	Lamberts Point Golf Club	Original Application (Entertainment Establishment)
Pending	Lamberts Point Golf Course	<ul style="list-style-type: none">• Increased ABC hours• Increased total occupancy• Modify entertainment

ii. **Parking**

The request meets the parking requirement for an outdoor recreational sports use in the Traditional Character District.

iii. **Flood Zone**

The property is located in the X Flood Zone, which is a low risk flood zone.

D. Transportation Impacts

Institute of Transportation Engineers figures estimate that this restaurant will generate 63 fewer vehicle trips per day by decreasing total indoor seating at this location by 13 below currently approved levels.

E. Impact on the Environment

The site must continue to comply with all the standards set forth in the *Zoning Ordinance of the City of Norfolk, 1992*.

F. Impact on Surrounding Area/Site

By requiring this use to conform to the conditions listed below, the proposed Entertainment Establishment should not have a negative effect on the surrounding neighborhood.

G. Payment of Taxes

The owner of the property is current on all real estate taxes.

H. Civic League

- The application was sent to the Lamberts Point Civic League on March 4.
- The applicant will attend the Lamberts Point Civic League's March meeting.

I. Communication Outreach/Notification

- Legal notice was posted on the property on February 20.
- Letters were mailed to all property owners within 300 feet of the property on March 12.
- Legal notification was placed in *The Virginian-Pilot* on March 12 and 19.

J. Recommendation

Staff recommends that the special exception request be **approved** subject to the conditions shown below:

- (a) The hours of operation for the establishment, for the sale of alcoholic beverages, and for entertainment shall be from 6:30 a.m. until 9:00 p.m., seven days a week. No use of the establishment outside of the hours of operation listed herein shall be permitted.

- (b) The seating for the establishment shall not exceed 24 seats indoors, 12 seats outdoors, and the total occupant capacity, including employees, shall not exceed 42 people.
- (c) This special exception shall terminate in the event of a change in ownership of the establishment and may be revoked in the event of a change in the operation or management of the establishment as described in the Description of Operations set forth in "Exhibit A," attached hereto, provided that no termination in the event of a change in ownership of the establishment shall be effective until 120 days after the change or until a new special exception is granted showing the new owner, whichever is earlier. Notwithstanding the above, no violation of this condition shall be deemed to have occurred if the only change in management is a result of one or more of the members of the management team identified in the Description of Operations ceasing to work at the establishment.
- (d) Entertainment shall be limited to live bands having no more than 3 members, karaoke, comedian, and poetry reading. No other form of entertainment is permitted.
- (e) There shall be no dancing and no dance floor provided.
- (f) The layout of the establishment shall adhere to the specifications of the floor plans attached hereto and marked as "Exhibit B."
- (g) The establishment shall maintain a current, active business license at all times while in operation.
- (h) The establishment shall remain current on all food and beverages taxes and business personal property taxes which may become due while it is in operation.
- (i) No public telephone(s) shall be permitted on the exterior of the property. Any public phone(s) on the interior of the building shall be located in an area within full view of the establishment's staff and shall not be permitted within any restroom.
- (j) During all hours of operation, the establishment operator shall be responsible for maintaining those portions of public rights-of-way improved by sidewalk and portions of any parking lot adjacent to the premises regulated by the special exception so as to keep such areas free of litter, refuse, solid waste, and any bodily discharge.

- (k) The establishment shall maintain a designated driver program which shall provide, at minimum, that designated drivers may be served non-alcoholic beverages at no charge. The establishment shall describe the program in writing and its availability shall be made known to patrons via either a printed card placed on each table and on the bar or a description printed on the menu.
- (l) A menu shall be provided containing an assortment of foods which shall be made available at all times the establishment is open. A food menu and full dining service shall be available at the bar.
- (m) The business authorized by this special exception shall be conducted in accordance with the Description of Operations set forth in "Exhibit A," attached hereto. The representations made in "Exhibit A" shall be binding upon all owners, operators and managers who operate and/or manage the premises covered by this special exception. Should any owner, operator or manager desire to operate the business in a manner different than as represented in "Exhibit A," a new special exception must be obtained prior to implementing such change. Where any limitation or representation contained in "Exhibit A" is inconsistent with any condition of this ordinance, the conditions of this ordinance shall govern.
- (n) The violation of any requirement, limitation, or restriction imposed by the Virginia ABC Commission shall be deemed a violation of this special exception. This special exception may be revoked for any violation of a general or specific condition, including a condition incorporated by reference and including a condition arising from requirements, limitations, or restrictions imposed by the ABC Commission or by Virginia law.
- (o) Neither the establishment nor any portion of it shall be leased, let, or used by any third party to stage an event for profit. No outside promoter shall be permitted to use, operate, rent, or host any event on the premises.
- (p) An ABC manager, employed and compensated by the applicant, shall be present at all events held on the premises. This manager shall supervise the event at all times. The ABC manager shall be present on the premises at least one hour prior to the beginning of the event and shall remain on the premises until the event is concluded and the establishment is secured and locked. If alcohol is not served or consumed, a responsible supervisor, employed and compensated by the applicant, shall perform this function.

- (q) In addition to the ABC manager or supervisor the applicant shall provide such additional paid staff as may be necessary to coordinate, supervise, and manage any event held on the premises.
- (r) No patrons or guests shall be charged a cover charge or fee for entry to the establishment.
- (s) A binder or folder containing documentation relating to the operation of the establishment shall be kept on the premises at all times and shall be produced upon request made by any person. For purposes of this section, the documentation relating to the operation of the establishment shall include copies of the following:
 - (1) This special exception;
 - (2) Any ABC license(s);
 - (3) Any occupancy permit(s);
 - (4) Certifications of all persons who work on the premises as a security guard;
 - (5) All fire code certifications, including alarm and sprinkler inspection records;
 - (6) Any health department permit(s);
 - (7) The emergency action plan required under the Fire Prevention Code;
 - (8) The names, addresses, and phone numbers of all persons who manage or supervise the establishment at any time; and
 - (9) The establishment's designated driver program.

Attachments:

Location Map
Zoning Map
1000' radii map of similar ABC establishments
Application
Notice to the Lamberts Point Civic League

Proponents and Opponents

Proponents

Mike Fentress – Applicant
4840 Princess Anne Road
Virginia Beach, VA 23462

Thomas Harris
1231 W. 27th Street
Norfolk, VA 23508

Opponents

None

Form and Correctness Approved

By

Office of the City Attorney

Contents Approved: *aw*

By
DEPT.

NORFOLK, VIRGINIA

ORDINANCE No.

AN ORDINANCE GRANTING A SPECIAL EXCEPTION TO GOLF MANAGEMENT, INC. AUTHORIZING THE OPERATION OF AN ENTERTAINMENT ESTABLISHMENT NAMED "LAMBERT'S POINT GOLF COURSE" ON PROPERTY LOCATED AT 4301 POWHATAN AVENUE.

- - -

BE IT ORDAINED by the Council of the City of Norfolk:

Section 1:- That a Special Exception is hereby granted to Golf Management, Inc. authorizing the operation of an entertainment establishment named "Lambert's Point Golf Course" on property located at 4301 Powhatan Avenue. The property which is the subject of this Special Exception is more fully described as follows:

Property fronting 45 feet, more or less, along the western line of Powhatan Avenue, beginning 102 feet, more or less, from the western prolongation of 43rd Street and extending northwardly; property is also bounded on the west and the north by the Elizabeth River; premises numbered 4301 Powhatan Avenue.

Section 2:- That the Special Exception granted hereby shall be subject to the following conditions:

- (a) The hours of operation for the establishment, for the sale of alcoholic beverages, and for entertainment shall be limited to 6:30 a.m. until 9:00 p.m. seven days per week. No use of the establishment outside of the hours of operation listed herein shall be permitted.
- (b) The seating for the establishment shall not exceed 24 seats indoors, 12 seats outdoors, and the total occupant capacity, including employees, shall not exceed 42 people.
- (c) This special exception shall terminate in the event of a change in ownership of the establishment and

may be revoked in the event of a change in the operation or management of the establishment as described in the Description of Operations set forth in "Exhibit A," attached hereto, provided that no termination in the event of a change in ownership of the establishment shall be effective until 120 days after the change or until a new special exception is granted showing the new owner, whichever is earlier. Notwithstanding the above, no violation of this condition shall be deemed to have occurred if the only change in management is a result of one or more of the members of the management team identified in the Description of Operations ceasing to work at the establishment.

- (d) Entertainment shall be limited to live bands having no more than three (3) members, karaoke, comedian and poetry reading. No other form of entertainment is permitted.
- (e) There shall be no dancing and no dance floor provided.
- (f) The layout of the establishment shall adhere to the specifications of the floor plans attached hereto and marked as "Exhibit B".
- (g) The establishment shall maintain a current, active business license at all times while in operation.
- (h) The establishment shall remain current on all food and beverages taxes and other local taxes which may become due while it is in operation.
- (i) No public telephone(s) shall be permitted on the exterior of the property. Any public phone(s) on the interior of the building shall be located in an area within full view of the establishment's staff and shall not be permitted within any restroom.
- (j) During all hours of operation, the establishment operator shall be responsible for maintaining those portions of public rights-of-way improved by sidewalk and portions of any parking lot adjacent to the premises regulated by the Special Exception so as to keep such areas free of litter, refuse, solid waste, and any bodily discharge.

- (k) The establishment shall maintain a designated driver program which shall provide, at minimum, that designated drivers may be served non-alcoholic beverages at no charge. The establishment shall describe the program in writing and its availability shall be made known to patrons via either a printed card placed on each table and on the bar or a description printed on the menu.
- (l) A menu shall be provided containing an assortment of foods which shall be made available at all times the establishment is open. A food menu and full dining service shall be available at the bar.
- (m) The business authorized by this Special Exception shall be conducted in accordance with the Description of Operations set forth in "Exhibit A," attached hereto. The representations made in "Exhibit A" shall be binding upon all owners, operators and managers who operate and/or manage the premises covered by this Special Exception. Should any owner, operator or manager desire to operate the business in a manner different than as represented in "Exhibit A," a new Special Exception must be obtained prior to implementing such change. Where any limitation or representation contained in "Exhibit A" is inconsistent with any condition of this ordinance, the conditions of this ordinance shall govern.
- (n) The violation of any requirement, limitation, or restriction imposed by the Virginia ABC Commission shall be deemed a violation of this Special Exception. This Special Exception may be revoked for any violation of a general or specific condition, including a condition incorporated by reference and including a condition arising from requirements, limitations, or restrictions imposed by the ABC Commission or by Virginia law.
- (o) Neither the establishment nor any portion of it shall be leased, let, or used by any third party to stage an event for profit. No outside promoter shall be permitted to use, operate, rent, or host any event on the premises.

- (p) An ABC manager, employed and compensated by the applicant, shall be present at all events held on the premises. This manager shall supervise the event at all times. The ABC manager shall be present on the premises at least one hour prior to the beginning of the event and shall remain on the premises until the event is concluded and the establishment is secured and locked. If alcohol is not served or consumed, a responsible supervisor, employed and compensated by the applicant, shall perform this function.
- (q) In addition to the ABC manager or supervisor the applicant shall provide such additional paid staff as may be necessary to coordinate, supervise, and manage any event held on the premises.
- (r) No patrons or guests shall be charged a cover charge or fee for entry to the establishment.
- (s) A binder or folder containing documentation relating to the operation of the establishment shall be kept on the premises at all times and shall be produced upon request made by any person. For purposes of this section, the documentation relating to the operation of the establishment shall include copies of the following:
 - (1) This Special Exception;
 - (2) Any ABC license(s);
 - (3) Any occupancy permit(s);
 - (4) Certifications of all persons who work on the premises as a security guard;
 - (5) All fire code certifications, including alarm and sprinkler inspection records;
 - (6) Any health department permits;
 - (7) The emergency action plan required under the Fire Prevention Code;

(8) The names, addresses, and phone numbers of all persons who manage or supervise the establishment at any time; and

(9) The establishment's designated driver program.

Section 3:- That the City Council hereby determines that the Special Exception granted herein complies with each of the requirements of § 25-7 of the Zoning Ordinance of the City of Norfolk, 1992 (as amended), namely that:

- (a) The proposed use and development will be in harmony with the objectives and policies of the adopted general plan and with the general and specific purposes for which this ordinance was enacted and for which the regulations of the district in question were established;
- (b) The proposed use and development will not substantially diminish or impair the value of the property within the neighborhood in which it is located;
- (c) The proposed use and development will not have an adverse effect upon the character of the area or the public health, safety and general welfare. Conditions may be applied to the proposed use and development, as specified in section 25-8 below, to mitigate potential adverse impacts;
- (d) The proposed use and development will be constructed, arranged and operated so as not to interfere with the use and development of neighboring property in accordance with the applicable district regulations;
- (e) The proposed use and development will be served adequately by essential public facilities and services such as streets, public utilities, drainage structures, police and fire protection, refuse disposal, parks, libraries, and schools;
- (f) The proposed use and development will not cause undue traffic congestion nor draw significant amounts of traffic through residential streets;
- (g) The proposed use and development will not result in

the destruction, loss or damage of natural, scenic or historic features of significant importance;

- (h) The proposed use and development will not cause substantial air, water, soil or noise pollution or other types of pollution which cannot be mitigated;
- (i) The proposed use and development will not cause a negative cumulative effect, when its effect is considered in conjunction with the cumulative effect of various special exception uses of all types on the immediate neighborhood and the effect of the proposed type of special exception use on the city as a whole;
- (j) The proposed use and development complies with all additional standards imposed on it by the particular provisions of the ordinance authorizing such use; and
- (k) No application for a special exception shall be recommended or granted until any and all delinquent real estate taxes owed to the City of Norfolk on the subject property have been paid.

Section 4:- That this ordinance shall be in effect from the date of its adoption.

ATTACHMENTS:

Exhibit A (4 pages)

Exhibit B (2 pages)



EXHIBIT "A"
Description of Operations
Entertainment Establishment
(Please Print)

Date _____

Trade name of business The Lamberts Point Golf Course

Address of business 4301 Powhatan Ave, Norfolk VA 23508

Name(s) of business owner(s)* Golf Management, Inc

Name(s) of property owner(s)* City of Norfolk

Name(s) of business manager(s)/operator(s) J. Michael Fentress

Daytime telephone number (757) 409-1626

*If business or property owner is a partnership, all partners must be listed.

*If business or property owner is an LLC or Corporation, all principals must be listed.

1. Proposed Hours of Operation:

<u>Facility</u>	<u>Alcoholic Beverage Sales and Entertainment</u>
Weekday From <u>6:30 AM</u> To <u>9:00 pm</u>	Weekday From <u>6:30 AM</u> To <u>9:00 pm</u>
Friday From <u>6:30 AM</u> To <u>9:00 pm</u>	Friday From <u>6:30 AM</u> To <u>9:00 pm</u>
Saturday From <u>6:30 AM</u> To <u>9:00 pm</u>	Saturday From <u>6:30 AM</u> To <u>9:00 pm</u>
Sunday From <u>6:30 AM</u> To <u>9:00 pm</u>	Sunday From <u>6:30 AM</u> To <u>9:00 pm</u>

2. Type of ABC license applied for (check all applicable boxes):

☒ On-Premises ☐ Off-Premises (second application required)

3. Type of alcoholic beverage applied for:

☒ Beer ☒ Wine ☐ Mixed Beverage

Exhibit A – Page 2
Entertainment Establishment

4. Will video games, pool tables, game boards or other types of games be provided?
☒ Yes (If more than 4, additional application required) ☐ No

4a If yes, please describe type and number of each game to be provided:

We may put a golden tee or xBox

5. Will patrons ever be charged to enter the establishment?
☐ Yes ☒ No

5a. If yes, why:

5b. Which days of the week will there be a cover charge (circle all applicable days):

Monday Tuesday Wednesday Thursday Friday
Saturday Sunday

6. Will the facility or a portion of the facility be available for private parties?
☒ Yes ☐ No

6a. If yes, explain:

Golf Tournaments that have
Food After play

7. Will a third party (promoter) be permitted to lease, let or use the establishment?
☐ Yes ☒ No

7a. If yes, explain:

8. Will there ever be a minimum age limit?
☐ Yes ☒ No

Exhibit A – Page 3
Entertainment Establishment

9. Additional comments/description/operational characteristics or prior experience:

We will be operating the Lamberts Point Golf Course
Wine & Beer will be part of the snack bar operations.
Some Events (Golf) will have beer & wine & some music.

Note: If smoking is permitted, then floor plans must be submitted showing all necessary building requirements for such facility


Signature of Applicant

Exhibit A – Floor Plan(s) Worksheet
Entertainment Establishment

- Complete this worksheet based for each floor plan submitted with application.
- Floor plan(s) must be prepared by a registered design professional and include:
 - Tables/seats
 - Restroom facilities
 - Bar
 - Ingress and egress
 - Standing room
 - Disc Jockey/Band/Entertainment area)
 - Outdoor seating
 - Total maximum capacity (including employees)

1. Total capacity

a. Indoor

Number of seats (not including bar seats)	<u>18</u>
Number of bar seats	<u>6</u>
Standing room	<u> </u>

b. Outdoor

Number of seats	<u>12</u>
-----------------	-----------

c. Number of employees

6

Total Occupancy

(Indoor/Outdoor seats, standing room and employees) = 42

2. Entertainment

List ANY type of entertainment proposed other than a 3 member live band, karaoke, comedian, or poetry reading.

3. Will a dance floor be provided?

☐ Yes ☒ No

3a. If yes,

Square footage of establishment _____

Square footage of dance floor _____

- If a disc jockey is proposed, a dance floor must be provided.
- If the dance floor is more than 10% of the square footage of the establishment, a Dance Hall permit is required.

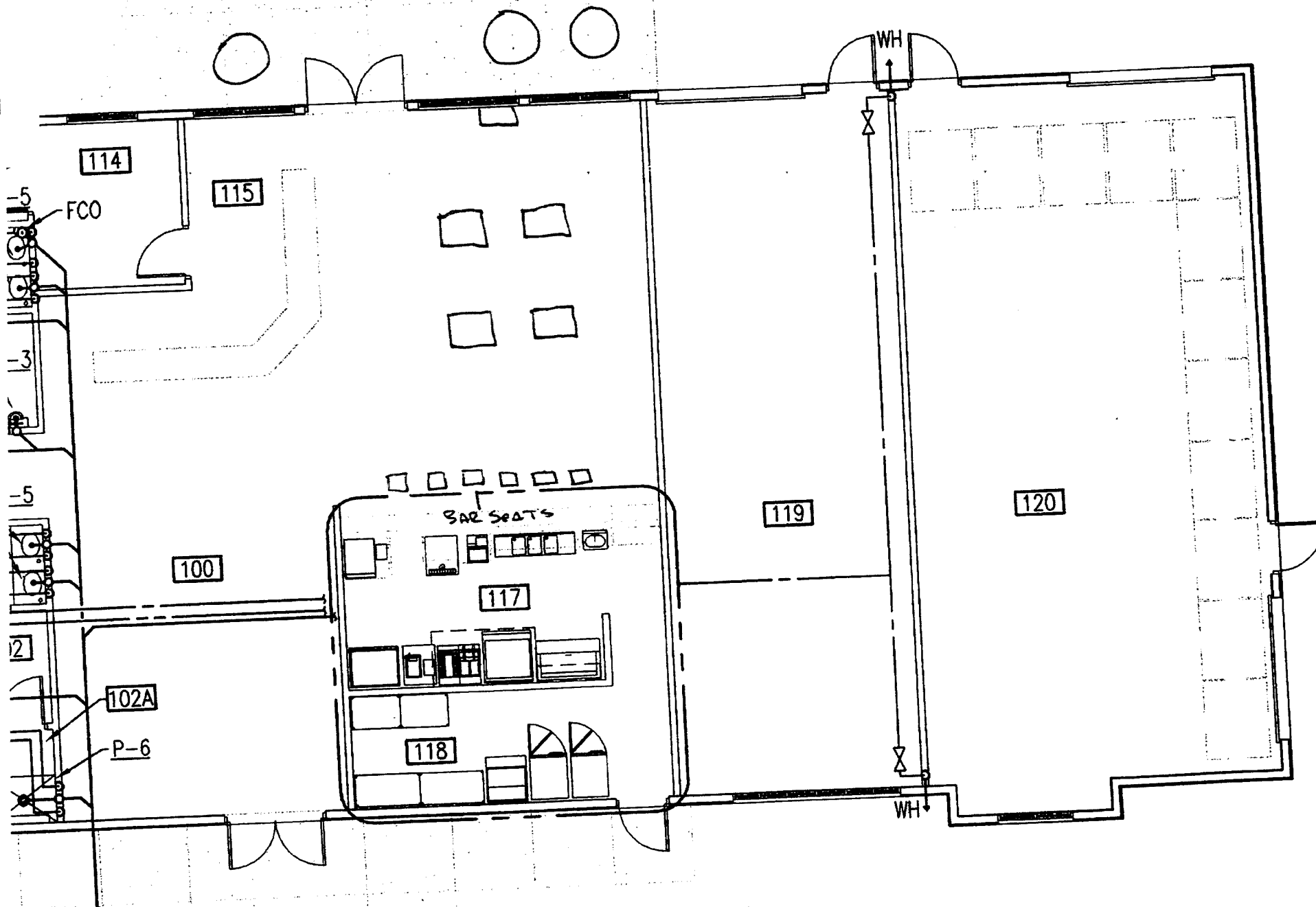
DEPARTMENT OF CITY PLANNING

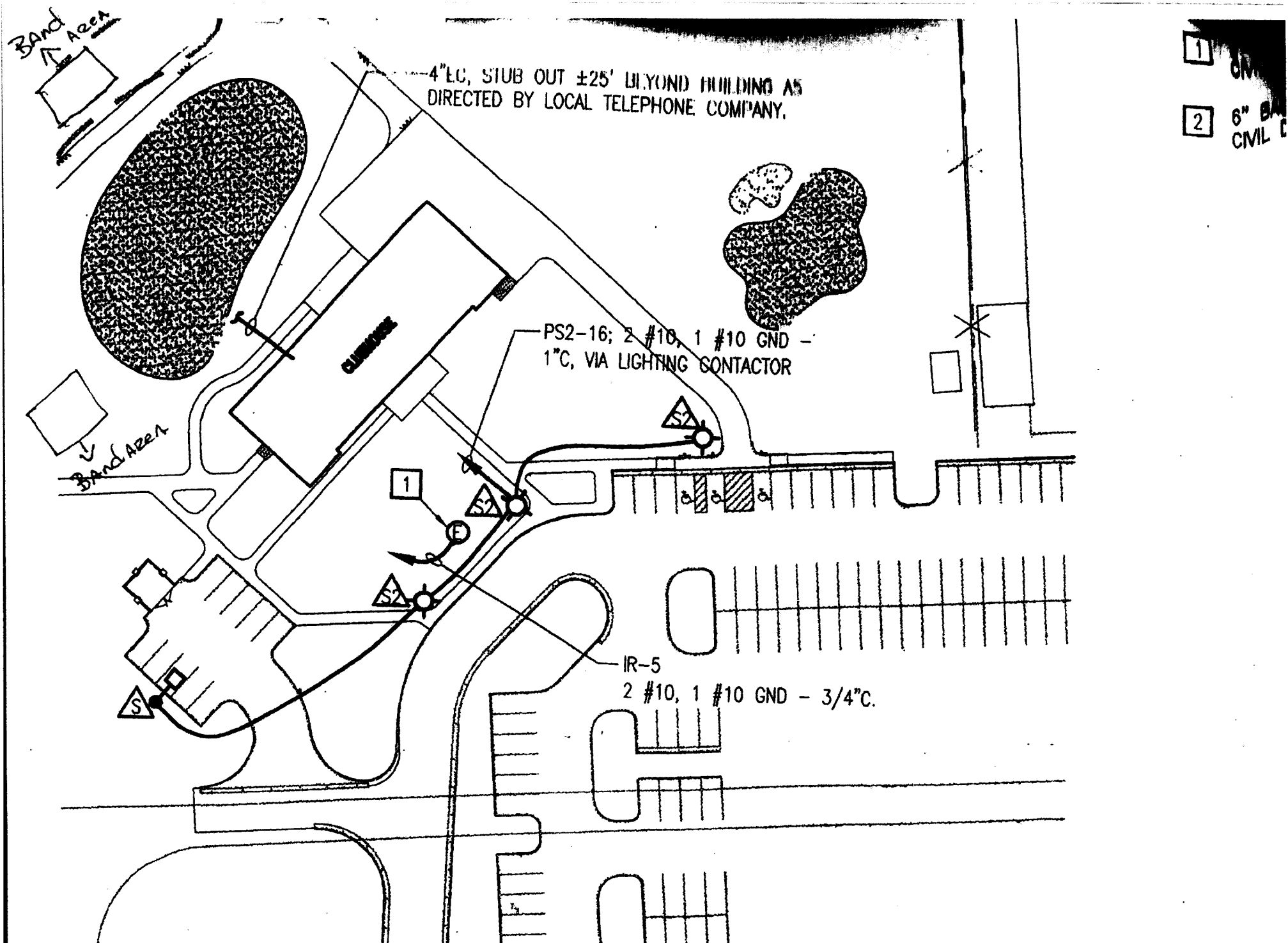
810 Union Street, Room 508

Norfolk, Virginia 23510

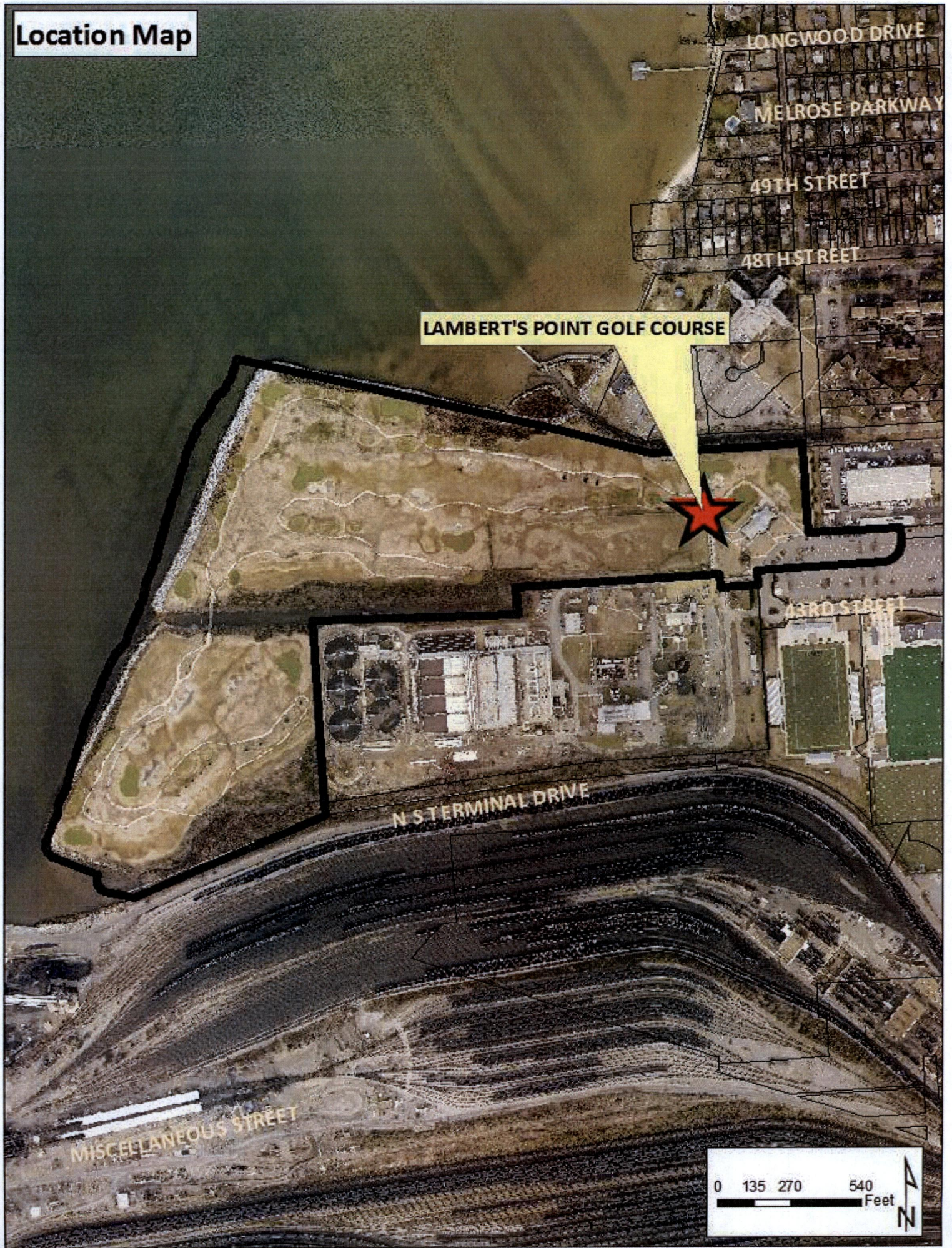
Telephone (757) 664-4752 Fax (757) 441-1569

(Revised January, 2015)





Location Map



Zoning Map



Existing ABC Establishments Proximity Map





**APPLICATION
ADULT USE SPECIAL EXCEPTION
ENTERTAINMENT ESTABLISHMENT
(Please Print)**

Date _____

DESCRIPTION OF PROPERTY

Address 4301 Pawhatan Ave, Norfolk, VA 23508

Existing Use of Property Golf Course

Proposed Use Golf Course

Current Building Square Footage 2300

Proposed Building Square Footage 2300

Trade Name of Business (If applicable) _____

APPLICANT

(If applicant is a LLC or a Corp./Inc., include name of official representative and/or all partners)

Golf Management, Inc

1. Name of applicant: (Last) _____ (First) _____ (MI) _____

Mailing address of applicant (Street/P.O. Box): 4840 Princess Anne Rd

(City) VA Beach (State) VA (Zip Code) 23462

Daytime telephone number of applicant (757) 409-1626 Fax () _____

E-mail address of applicant: mfentress@cox.net

J. Michael Fentress
Louis E Luke Jr
Andrew Menk

DEPARTMENT OF CITY PLANNING

810 Union Street, Room 508

Norfolk, Virginia 23510

Telephone (757) 664-4752 Fax (757) 441-1569

(Revised January, 2015)

**Application
Entertainment Establishment
Page 2**

AUTHORIZED AGENT (if applicable)

(If agent is a LLC or a Corp./Inc., include name of official representative and/or all partners)

2. Name of applicant: (Last) _____ (First) _____ (MI) _____

Mailing address of applicant (Street/P.O. Box): _____

(City) _____ (State) _____ (Zip Code) _____

Daytime telephone number of applicant () _____ Fax () _____

E-mail address of applicant: _____

PROPERTY OWNER

(If property owner is a LLC or a Corp./Inc., include name of official representative and/or all partners)

3. Name of property owner: (Last) _____ (First) _____ (MI) _____

Mailing address of property owner (Street/P.O. box): 2840 Dana Street

(City) Norfolk (State) VA (Zip Code) 23509

Daytime telephone number of owner (757) 823-4532 email: Ray.Inman@Norfolk.gov

CIVIC LEAGUE INFORMATION

Civic League contact: Lamberts Point

Date(s) contacted: _____

Ward/Super Ward information: _____

REQUIRED ATTACHMENTS

- Required application fee, **\$355.00** (if check, make payable to the City of Norfolk).
 - Application fee includes a non-refundable \$5 technology surcharge.
- One 8½ x 14 inch or 11 x 17 inch copy of a physical survey, drawn to scale and showing site conditions and improvements (including portions of the right-of-way to the curb line):
 - Existing and proposed building structures
 - Driveways
 - Parking
 - Landscaping
 - Property lines (see attached example)
- One 8 ½ x 14 inch or 11 x 17 inch copy of a conceptual site plan drawn to scale and showing all proposed site improvements, landscaping, drive aisles and parking with dimensions, and proposed changes to parcel/property lines (including lease lines) if applicable.
- One 8½ inch x 11 inch copy of a floor plan prepared by a registered design professional drawn to scale showing restroom facilities, seats/tables, bar, dance floor with dimensions, band area, disc jockey area, standing room and ingress and egress (see attached example).
- Completed Exhibit A, Description of Operations (attached).

CERTIFICATION

I hereby submit this complete application and certify the information contained herein is true and accurate to the best of my knowledge:

Print name: Marcus D. Jones Sign: [Signature] / 2 / 23/15
(Property Owner or Authorized Agent of Signature) (Date)

Print name: J. Michael Fentress Sign: [Signature] / 1 / 23/15
(Applicant) (Date)

ONLY NEEDED IF APPLICABLE:

Print name: _____ Sign: _____ / _____ / _____
(Authorized Agent Signature) (Date)



EXHIBIT "A"
Description of Operations
Entertainment Establishment
(Please Print)

Date _____

Trade name of business The Lamberts Point Golf Course

Address of business 4301 Powhatan Ave, Norfolk VA 23508

Name(s) of business owner(s)* Golf Management, Inc

Name(s) of property owner(s)* City of Norfolk

Name(s) of business manager(s)/operator(s) J. Michael Fentress

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Saturday From <u>6:30AM</u> To <u>9:00pm</u>	Saturday From <u>6:30AM</u> To <u>9:00pm</u>
Sunday From <u>6:30AM</u> To <u>9:00pm</u>	Sunday From <u>6:30AM</u> To <u>9:00pm</u>

2. Type of ABC license applied for (check all applicable boxes):

☒ On-Premises ☐ Off-Premises (second application required)

3. Type of alcoholic beverage applied for:

☒ Beer ☒ Wine ☐ Mixed Beverage

DEPARTMENT OF CITY PLANNING

810 Union Street, Room 508

Norfolk, Virginia 23510

Telephone (757) 664-4752 Fax (757) 441-1569

(Revised January, 2015)

Exhibit A – Page 2
Entertainment Establishment

4. Will video games, pool tables, game boards or other types of games be provided?
☒ Yes (If more than 4, additional application required) ☐ No

4a If yes, please describe type and number of each game to be provided:

We may put a golden tee or xBox

5. Will patrons ever be charged to enter the establishment?
☐ Yes ☒ No

5a. If yes, why:

5b. Which days of the week will there be a cover charge (circle all applicable days):

Monday Tuesday Wednesday Thursday Friday
Saturday Sunday

6. Will the facility or a portion of the facility be available for private parties?
☒ Yes ☐ No

6a. If yes, explain:

Golf Tournaments that have
Food After play

7. Will a third party (promoter) be permitted to lease, let or use the establishment?
☐ Yes ☒ No

7a. If yes, explain:

8. Will there ever be a minimum age limit?
☐ Yes ☒ No

Exhibit A – Page 3
Entertainment Establishment

9. Additional comments/description/operational characteristics or prior experience:

We will be operating the hamberts Point Golf Course
Wine & Beer will be part of the snack Bar operations.
Some Events (Golf) will have beer & wine & some music.

Note: If smoking is permitted, then floor plans must be submitted showing all necessary building requirements for such facility


Signature of Applicant

Exhibit A – Floor Plan(s) Worksheet Entertainment Establishment

- Complete this worksheet based for each floor plan submitted with application.
- Floor plan(s) must be prepared by a registered design professional and include:
 - Tables/seats
 - Restroom facilities
 - Bar
 - Ingress and egress
 - Standing room
 - Disc Jockey/Band/Entertainment area)
 - Outdoor seating
 - Total maximum capacity (including employees)

1. Total capacity

a. Indoor

Number of seats (not including bar seats) _____
Number of bar seats _____
Standing room _____

18
6

b. Outdoor

Number of seats _____

12

c. Number of employees

6

Total Occupancy

(Indoor/Outdoor seats, standing room and employees) = 42

2. Entertainment

List ANY type of entertainment proposed other than a 3 member live band, karaoke, comedian, or poetry reading.

3. Will a dance floor be provided?

☐ Yes ☒ No

3a. If yes,

Square footage of establishment _____
Square footage of dance floor _____

- If a disc jockey is proposed, a dance floor must be provided.
- If the dance floor is more than 10% of the square footage of the establishment, a Dance Hall permit is required.

DEPARTMENT OF CITY PLANNING

810 Union Street, Room 508

Norfolk, Virginia 23510

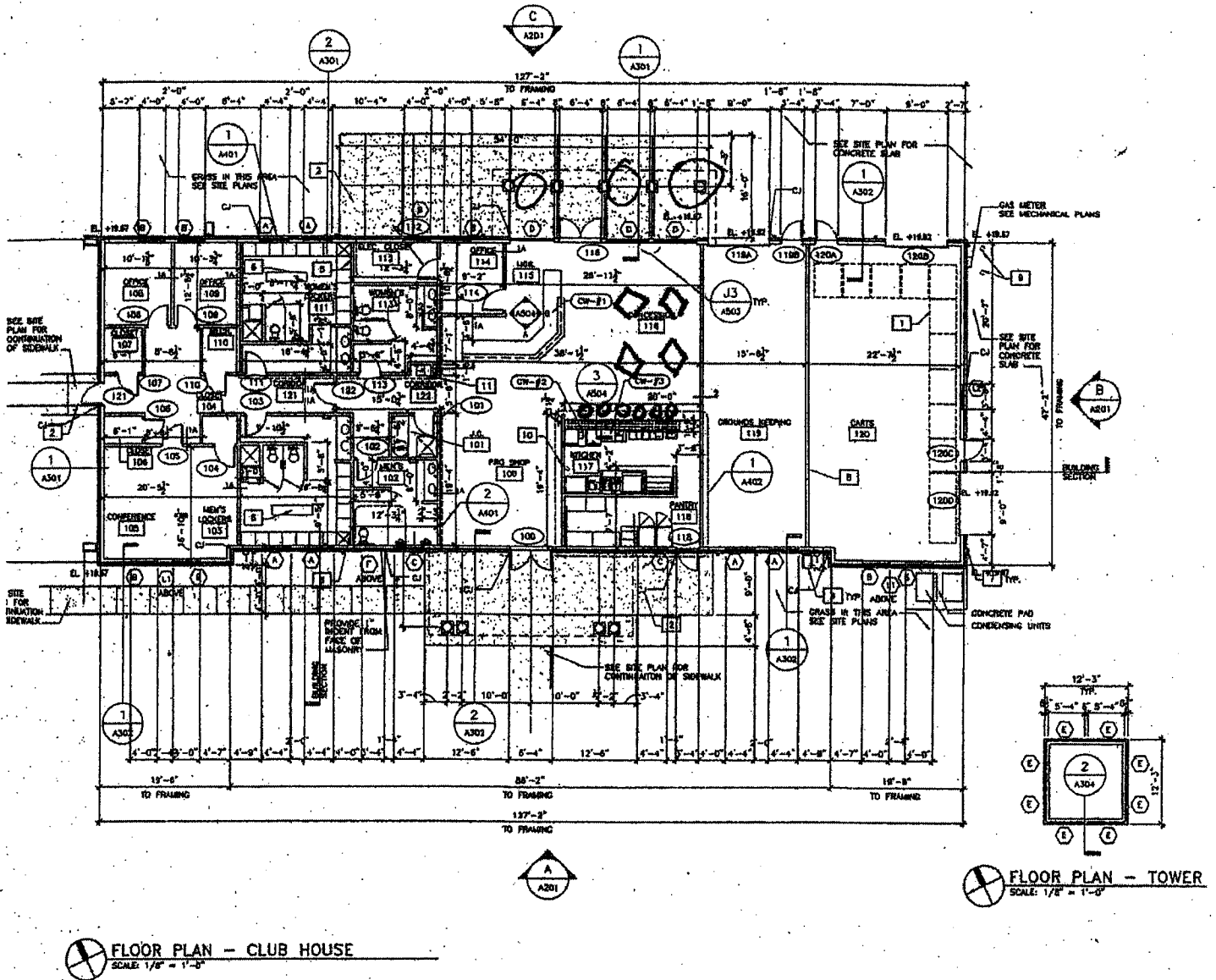
Telephone (757) 664-4752 Fax (757) 441-1569

(Revised January, 2015)

4. FLOOR PLAN

PROPOSED SPECIAL EXCEPTION

LAMBERT'S POINT GOLF CLUB 4301 Powhatan Avenue



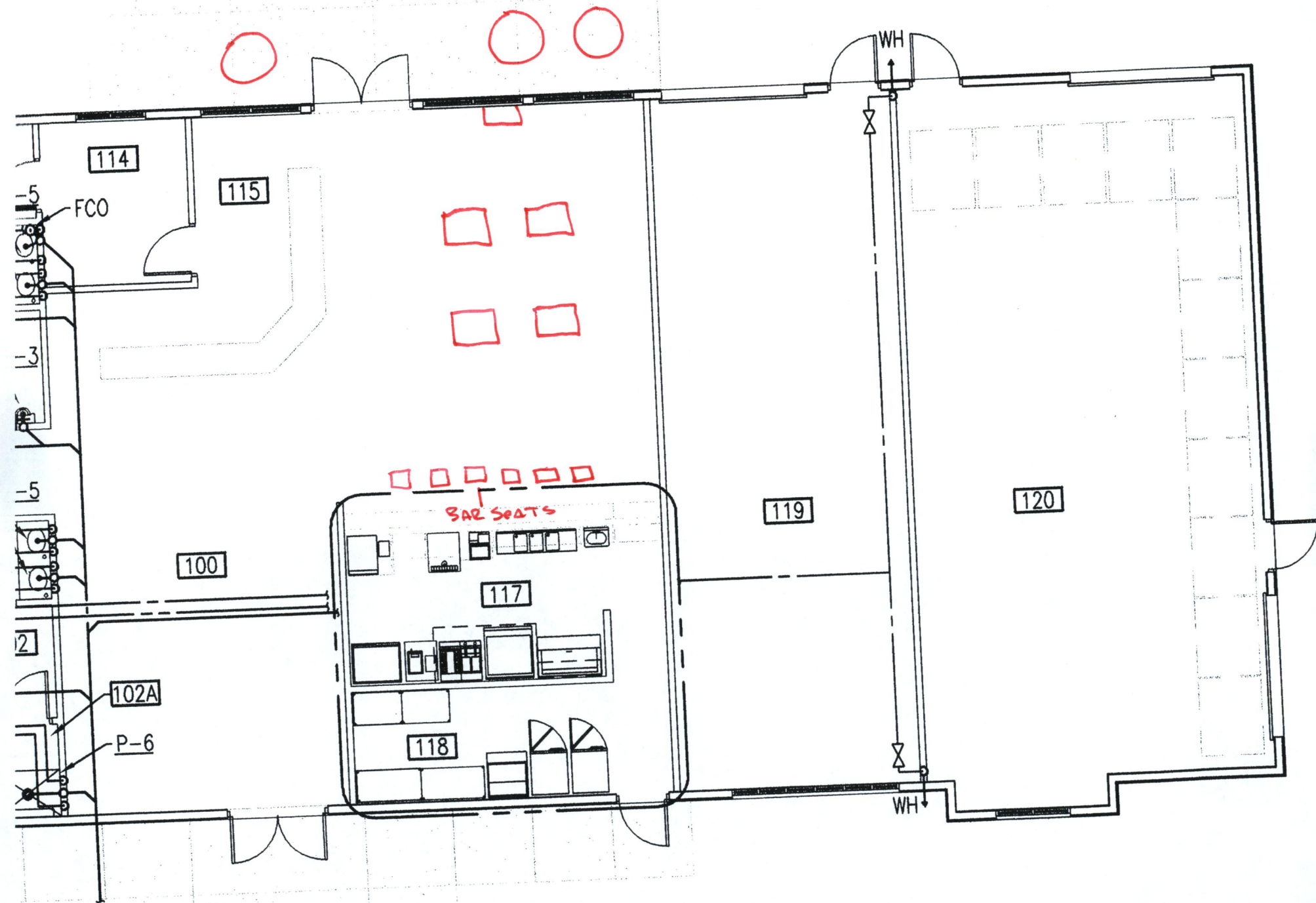
Planning Commission Public Hearing

June 23, 2005

Application 13

Location

Scale: 1" = 800'



BAND AREA
↑

4"LC, STUB OUT $\pm 25'$ BEYOND BUILDING A5
DIRECTED BY LOCAL TELEPHONE COMPANY.

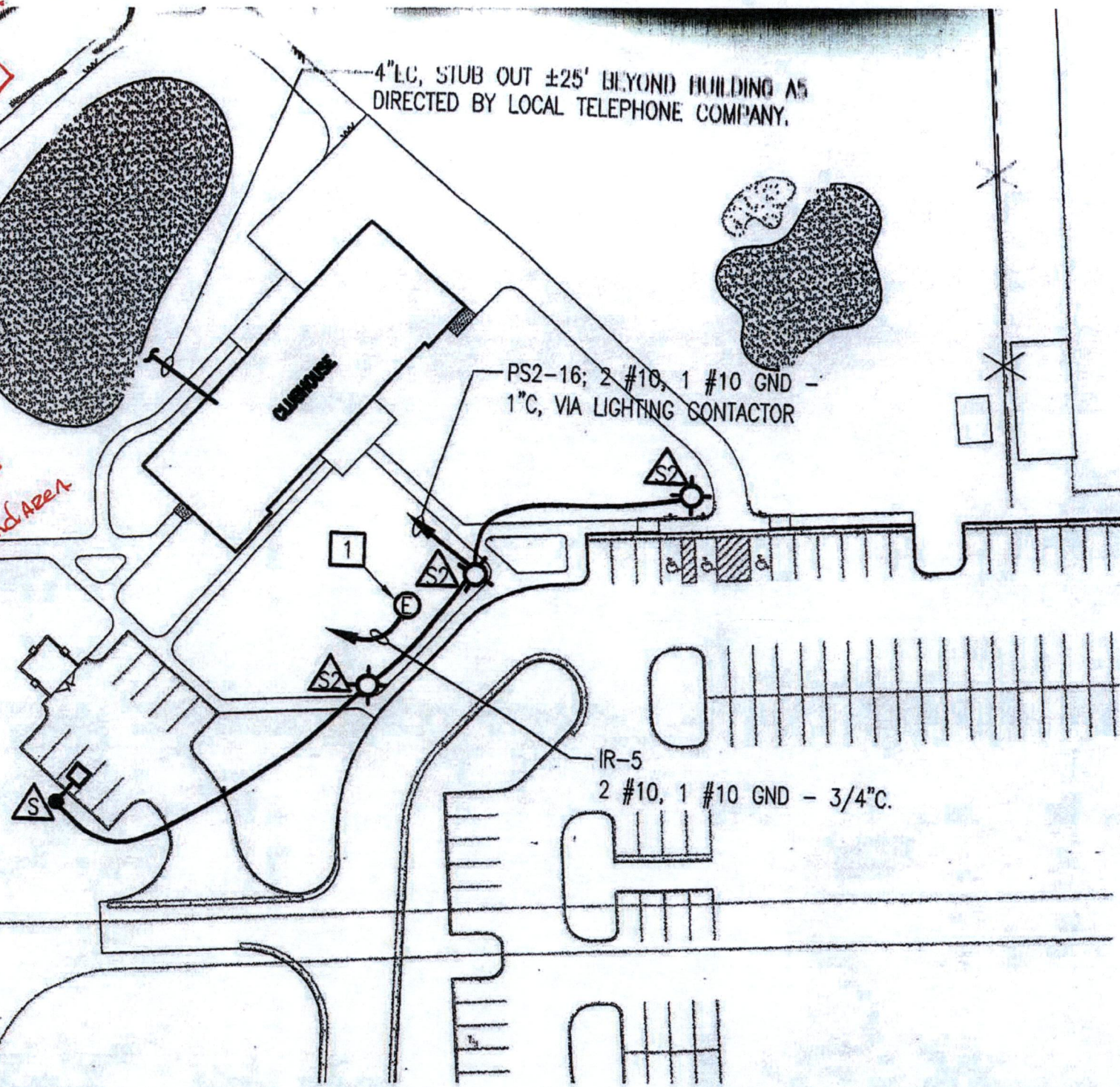
- 1 CML
- 2 6" BAC
CIVIL C

PS2-16; 2 #10, 1 #10 GND -
1"C, VIA LIGHTING CONTACTOR

IR-5
2 #10, 1 #10 GND - 3/4"C.

1

BAND AREA
↓



Whitney, Chris

From: Whitney, Chris
Sent: Wednesday, March 04, 2015 3:20 PM
To: 'lambertspointe.civicleague@hotmail.com'; 'lambertsptcivicleague@hotmail.com'
Cc: Wilson, Denise; Whibley, Terry; Winn, Barclay
Subject: Lamberts Point Golf Course special exception
Attachments: application.pdf; security plan.pdf

Mr. Harris,

Attached please find an application from the Lamberts Point Golf Course for a special exception to operate an entertainment establishment with alcoholic beverages on property located at 4301 Powhatan Avenue. Should you have any questions, you can respond to this e-mail or call me at (757) 823-1253.

Thank you,

Chris Whitney, CFM

Management Analyst I
City of Norfolk | Department of City Planning
810 Union St. Ste. 508
Norfolk, VA 23510
(757) 823-1253